

To: Participant in the MPO Transportation Planning Process
From: Transportation Program Manager
Date: February 6, 2012
Subject: MPO Certification Review

Over the past several years, you have been involved in some aspect of the MPO's transportation planning program. Either you served on a MPO committee, were a participant in a MPO study, or attended a MPO meeting or workshop. As such, you had the opportunity to observe one or more parts of the MPO's Transportation Planning Process. We are contacting you now to offer you an opportunity to participate in an evaluation of our planning process.

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) are currently conducting a review of our transportation planning process. They conduct this evaluation every four years in order to certify our activities as the Metropolitan Planning Organization (MPO) for the Northern Middlesex area. They are particularly interested in hearing from people who have participated in some aspect of our work.

We are inviting you to submit comments or any thoughts you might have concerning your observations on how we have undertaken the transportation planning process. Written comments may be sent to either FHWA or FTA at the addresses below. If you submit comments you should indicate the general nature of your involvement with the Northern Middlesex MPO.

FHWA: Pamela Stephenson, Division Administrator
55 Broadway, 10th Floor, Cambridge, MA 02142

or via email: paul.maloney@dot.gov

FTA: Mary Beth Mello, Regional Administrator
55 Broadway, Suite 920, Cambridge, MA 02142

or via email: william.gordon@dot.gov

You are also welcome to attend the on-site review:

**Northern Middlesex Council of Governments
40 Church St, Suite 200
Lowell, MA 01852**

A session on the MPO's public involvement process, with an opportunity for the public to comment on that process will be held on February 6, 2012. There will also be a few minutes for public comment at the end of each agenda item. An agenda will be posted soon.

Questions may be directed to the MPO at: **Sarah Bradbury, 978-454-8021 Ext. 13**
sbradbury@nmcog.org